



Refer-a-Friend Mentorship Program

Attention Denver Early Learning Programs:

Is your program a Level 2 rating or above in Colorado Shines?

You can earn \$300

for referring any Denver-based Level 1 program (not yet rated) to

Denver's Early Childhood Council!

How to participate:

1. Tell the contact person at the Level 1 program you are referring to create an account in [Colorado Shines](#).
2. Contact your Quality Initiatives Navigator and give them the name and contact information of the Level 1 program you are referring.
3. The Level 1 program you are referring must achieve a Level 2 and apply for Race-to-the-Top funding through Colorado Shines.

See back page for more details and Frequently Asked Questions!

FAQS for the Refer-a-Friend Mentorship Program

1. When will the \$300 be paid?
 - After the referred Level 1 program achieves a Level 2 rating and applies for Race-to-the-Top (RTT) funds, during the time window of 12/15/16 and 5/1/17.
2. How will it be paid?
 - You will receive a gift card in the mail.
3. Is the card for me personally or for my program?
 - You may use the card for any purpose, whether personal or for your program.
4. Can any staff member from a program make a referral, or is it limited only to directors?
 - Any staff member from any Denver-based Level 2-5 program can make a referral.
5. Can I refer more than one Level 1 program, and if so, will I receive an additional \$300 for each program referred?
 - Yes, as long as each referred program earns their Level 2 rating AND applies for RTT funds by 5/1/17.
6. What do I need to tell the Level 1 program I am referring?
 - a) The Level 1 program must earn a Level 2 and apply for RTT funds by 5/1/17. They'll do this in Colorado Shines, under the "Quality Funding" tab.
 - b) There will be a "Referred By" dropdown menu in the RTT application process in Colorado Shines. They must enter your name and phone number into the appropriate fields.
7. Can the Level 1 program I am referring be a home care provider?
 - Yes. All Denver-based licensed family care homes and centers are eligible to apply.
8. Does the Level 1 program I am referring have to be in Denver?
 - Yes. The Refer-a-Friend Mentorship Program is only available through Denver's Early Childhood Council, and is for programs only in the City and County of Denver.
9. Does the Level 1 program I am referring have to be licensed?
 - Yes.
10. What's in it for the Level 1 program(s)?
 - Like your program, by going through the rating process and raising their rating level, they will:
 - be eligible to access funds to make improvements to their program
 - be eligible for higher CCAP reimbursement rates
 - have access to free and low cost professional development training
 - have access to free technical assistance and on-site coaching
 - have more credibility with new parents looking for high quality child care
11. I have other questions. Who should I talk to?
 - Contact your Navigator with additional questions.

