

Form 1023 Checklist

(Revised June 2006)

Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code

Note. Retain a copy of the completed Form 1023 in your permanent records. Refer to the General Instructions regarding Public Inspection of approved applications.

Check each box to finish your application (Form 1023). Send this completed Checklist with your filled-in application. If you have not answered all the items below, your application may be returned to you as incomplete.

- Assemble the application and materials in this order:
- Form 1023 Checklist
 - Form 2848, *Power of Attorney and Declaration of Representative* (if filing)
 - Form 8821, *Tax Information Authorization* (if filing)
 - Expedite request (if requesting)
 - Application (Form 1023 and Schedules A through H, as required)
 - Articles of organization
 - Amendments to articles of organization in chronological order
 - Bylaws or other rules of operation and amendments
 - Documentation of nondiscriminatory policy for schools, as required by Schedule B
 - Form 5768, *Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation* (if filing)
 - All other attachments, including explanations, financial data, and printed materials or publications. Label each page with name and EIN.
- User fee payment placed in envelope on top of checklist. DO NOT STAPLE or otherwise attach your check or money order to your application. Instead, just place it in the envelope.
- Employer Identification Number (EIN)
- Completed Parts I through XI of the application, including any requested information and any required Schedules A through H.
- You must provide specific details about your past, present, and planned activities.
 - Generalizations or failure to answer questions in the Form 1023 application will prevent us from recognizing you as tax exempt.
 - Describe your purposes and proposed activities in specific easily understood terms.
 - Financial information should correspond with proposed activities.
- Schedules. Submit only those schedules that apply to you and check either "Yes" or "No" below.
- | | | | |
|------------|--|------------|--|
| Schedule A | Yes ___ No <input checked="" type="checkbox"/> | Schedule E | Yes ___ No <input checked="" type="checkbox"/> |
| Schedule B | Yes ___ No <input checked="" type="checkbox"/> | Schedule F | Yes ___ No <input checked="" type="checkbox"/> |
| Schedule C | Yes ___ No <input checked="" type="checkbox"/> | Schedule G | Yes ___ No <input checked="" type="checkbox"/> |
| Schedule D | Yes ___ No <input checked="" type="checkbox"/> | Schedule H | Yes <input checked="" type="checkbox"/> No ___ |

- An exact copy of your complete articles of organization (creating document). Absence of the proper purpose and dissolution clauses is the number one reason for delays in the issuance of determination letters.
 - Location of Purpose Clause from Part III, line 1 (Page, Article and Paragraph Number) Page 1, Article III, Paragraph
 - Location of Dissolution Clause from Part III, line 2b or 2c (Page, Article and Paragraph Number) or by operation of state law Page 2, Article VIII, Paragraph 1
- Signature of an officer, director, trustee, or other official who is authorized to sign the application.
 - Signature at Part XI of Form 1023.
- Your name on the application must be the same as your legal name as it appears in your articles of organization.

Send completed Form 1023, user fee payment, and all other required information, to:

Internal Revenue Service
P.O. Box ~~102~~ 12192
Covington, KY 41012-0192

If you are using express mail or a delivery service, send Form 1023, user fee payment, and attachments to:

Internal Revenue Service
201 West Rivercenter Blvd.
Attn: Extracting Stop 312
Covington, KY 41011



United Way

296724

CHECK NUMBER 119542

YOUR INVOICE NUMBER

INVOICE DATE 11/2/2010

INVOICE AMOUNT 850.00

DESCRIPTION

UNIT# 27-3083665

DENVER EARLY CHILDHOOD COUNCIL

850.00



Check # 119542

United Way



Mile High United Way

We can do more together.

2505 18th Street
Denver, Colorado 80202

CHECK DATE 11/2/2010

CHECK NUMBER 119542

AMOUNT 850.00

Eight Hundred Fifty and 00/100

DEPT. OF THE U.S. TREASURY
INTERNAL REVENUE SERVICE

P. O. BOX 12192
COVINGTON, KY 41012-0192

CHECKS OVER \$1000 REQUIRE TWO SIGNATURES

[Signature]
AUTHORIZED SIGNATURE

1-800-955-9811

**Application for Recognition of Exemption
 Under Section 501(c)(3) of the Internal Revenue Code**

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document)		2 c/o Name (if applicable)	
Denver Early Childhood Council			
3 Mailing address (Number and street) (see instructions)		Room/Suite	4 Employer Identification Number (EIN)
2505 18th Street			27-3083665
City or town, state or country, and ZIP + 4		5 Month the annual accounting period ends (01 - 12)	
Denver, CO 80211		06	
6 Primary contact (officer, director, trustee, or authorized representative)		b Phone: (720) 423-8070	
a Name: Emily Bustos		c Fax: (optional)	
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9a Organization's website: www.denverearlychildhood.org			
b Organization's email: (optional) emily@denverearlychildhood.org			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY)		07 / 09 / 2010	
12 Were you formed under the laws of a foreign country? If "Yes," state the country.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Part II Organizational Structure

You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. (See instructions.) **DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.**

- 1 Are you a **corporation**? If "Yes," attach a copy of your articles of incorporation showing certification of filing with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification. Yes No
- 2 Are you a **limited liability company (LLC)**? If "Yes," attach a copy of your articles of organization showing certification of filing with the appropriate state agency. Also, if you adopted an operating agreement, attach a copy. Include copies of any amendments to your articles and be sure they show state filing certification. Refer to the instructions for circumstances when an LLC should not file its own exemption application. Yes No
- 3 Are you an **unincorporated association**? If "Yes," attach a copy of your articles of association, constitution, or other similar organizing document that is dated and includes at least two signatures. Include signed and dated copies of any amendments. Yes No
- 4a Are you a **trust**? If "Yes," attach a signed and dated copy of your trust agreement. Include signed and dated copies of any amendments. Yes No
- b Have you been funded? If "No," explain how you are formed without anything of value placed in trust. Yes No
- 5 Have you adopted **bylaws**? If "Yes," attach a current copy showing date of adoption. If "No," explain how your officers, directors, or trustees are selected. Yes No

Part III Required Provisions in Your Organizing Document

The following questions are designed to ensure that when you file this application, your organizing document contains the required provisions to meet the organizational test under section 501(c)(3). Unless you can check the boxes in both lines 1 and 2, your organizing document does not meet the organizational test. **DO NOT file this application until you have amended your organizing document.** Submit your original and amended organizing documents (showing state filing certification if you are a corporation or an LLC) with your application.

- 1 Section 501(c)(3) requires that your organizing document state your exempt purpose(s), such as charitable, religious, educational, and/or scientific purposes. Check the box to confirm that your organizing document meets this requirement. Describe specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document. Refer to the instructions for exempt purpose language. Location of Purpose Clause (Page, Article, and Paragraph): Page 1, Article III, Paragraph 1
- 2a Section 501(c)(3) requires that upon dissolution of your organization, your remaining assets must be used exclusively for exempt purposes, such as charitable, religious, educational, and/or scientific purposes. Check the box on line 2a to confirm that your organizing document meets this requirement by express provision for the distribution of assets upon dissolution. If you rely on state law for your dissolution provision, do not check the box on line 2a and go to line 2c.
- 2b If you checked the box on line 2a, specify the location of your dissolution clause (Page, Article, and Paragraph). Do not complete line 2c if you checked box 2a. Page 2, Article VIII, Paragraph 1
- 2c See the instructions for information about the operation of state law in your particular state. Check this box if you rely on operation of state law for your dissolution provision and indicate the state:

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past, present, and planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

- 1a List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual compensation, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
Gerie Grimes	Chair	3400 Elizabeth Street Denver, CO 80205	\$0
Lynn Andrews	Vice-Chair	3801 Martin Luther King Blvd. Denver, CO 80205	\$0
Susan Rider	Secretary	4595 Eliot Street Denver, CO 80211	\$0
David Cordova	Treasurer	1164 South Acoma #409 Denver, CO 80210	\$0
Alicia Biggs	Director	POB 173363, Campus Box 200 Denver, CO 80217	\$0

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

b List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
Emily Bustos	Executive Director	1330 Fox Street, 3rd Fl N Denver, CO 80204	\$75,000
Minna Castillo Cohen	Program Coordinator	1330 Fox Street, 3rd Fl N Denver, CO 80204	\$63,750
Adey Dimalanta	Program Coordinator	1330 Fox Street, 3rd Fl N Denver, CO 80204	\$60,000
Kelly Perez	Program Coordinator	1330 Fox Street, 3rd Fl N Denver, CO 80204	\$50,000

c List the names, names of businesses, and mailing addresses of your five highest compensated independent contractors that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
none			

The following "Yes" or "No" questions relate to *past, present, or planned* relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

- 2a Are any of your officers, directors, or trustees related to each other through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No
 - b Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees. Yes No
 - c Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No
-
- 3a For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.
- b Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through common control? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement. Yes No
-
- 4 In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.
- a Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy? Yes No
 - b Do you or will you approve compensation arrangements in advance of paying compensation? Yes No
 - c Do you or will you document in writing the date and terms of approved compensation arrangements? Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- d** Do you or will you record in writing the decision made by each individual who decided or voted on compensation arrangements? Yes No
- e** Do you or will you approve compensation arrangements based on information about compensation paid by **similarly situated** taxable or tax-exempt organizations for similar services, current compensation surveys compiled by independent firms, or actual written offers from similarly situated organizations? Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- f** Do you or will you record in writing both the information on which you relied to base your decision and its source? Yes No
- g** If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.

- 5a** Have you adopted a **conflict of interest policy** consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c. Yes No
- b** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?
- c** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?

Note: A conflict of interest policy is recommended though it is not required to obtain exemption. Hospitals, see Schedule C, Section I, line 14.

- 6a** Do you or will you compensate any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, or 1c through **non-fixed payments**, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are determined, who is eligible for such arrangements, whether you place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No
- b** Do you or will you compensate any of your employees, other than your officers, directors, trustees, or your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year, through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are or will be determined, who is or will be eligible for such arrangements, whether you place or will place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. Yes No

- 7a** Do you or will you purchase any goods, services, or assets from any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such purchase that you made or intend to make, from whom you make or will make such purchases, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine that you pay no more than fair market value. Attach copies of any written contracts or other agreements relating to such purchases. Yes No
- b** Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such sales that you made or intend to make, to whom you make or will make such sales, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you are or will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such sales. Yes No

- 8a** Do you or will you have any leases, contracts, loans, or other agreements with your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," provide the information requested in lines 8b through 8f. Yes No
- b** Describe any written or oral arrangements that you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at arm's length.
- e** Explain how you determine you pay no more than fair market value or you are paid at least fair market value.
- f** Attach copies of any signed leases, contracts, loans, or other agreements relating to such arrangements.

- 9a** Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in lines 9b through 9f. Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- b Describe any written or oral arrangements you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You

The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1a In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals. Yes No
- b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations. Yes No
- 2 Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. Yes No
- 3 Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds. Yes No

Part VII Your History

The following "Yes" or "No" questions relate to your history. (See instructions.)

- 1 Are you a **successor** to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to non-profit status. If "Yes," complete Schedule G. Yes No
- 2 Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E. Yes No

Part VIII Your Specific Activities

The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past, present, and planned* activities. (See instructions.)

- 1 Do you support or oppose candidates in **political campaigns** in any way? If "Yes," explain. Yes No
- 2a Do you attempt to **influence legislation**? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a. Yes No
- b Have you made or are you making an **election** to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities. Yes No
- 3a Do you or will you operate bingo or **gaming** activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. **Revenue and expenses** should be provided for the time periods specified in Part IX, Financial Data. Yes No
- b Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies or any written contracts or other agreements relating to such arrangements. Yes No
- c List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.

Part VIII Your Specific Activities (Continued)

4a Do you or will you undertake **fundraising**? If "Yes," check all the fundraising programs you do or will conduct. (See instructions.) **Yes** **No**

- | | |
|--|--|
| <input checked="" type="checkbox"/> mail solicitations | <input checked="" type="checkbox"/> phone solicitations |
| <input checked="" type="checkbox"/> email solicitations | <input checked="" type="checkbox"/> accept donations on your website |
| <input checked="" type="checkbox"/> personal solicitations | <input type="checkbox"/> receive donations from another organization's website |
| <input checked="" type="checkbox"/> vehicle, boat, plane, or similar donations | <input checked="" type="checkbox"/> government grant solicitations |
| <input checked="" type="checkbox"/> foundation grant solicitations | <input checked="" type="checkbox"/> Other |

Attach a description of each fundraising program.

b Do you or will you have written or oral contracts with any individuals or organizations to raise funds for you? If "Yes," describe these activities. Include all revenue and expenses from these activities and state who conducts them. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Also, attach a copy of any contracts or agreements. **Yes** **No**

c Do you or will you engage in fundraising activities for other organizations? If "Yes," describe these arrangements. Include a description of the organizations for which you raise funds and attach copies of all contracts or agreements. **Yes** **No**

d List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

e Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? Answer "Yes" if the donor may provide advice on the types of investments, distributions from the types of investments, or the distribution from the donor's contribution account. If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors. **Yes** **No**

5 Are you affiliated with a governmental unit? If "Yes," explain. **Yes** **No**

6a Do you or will you engage in **economic development**? If "Yes," describe your program. **Yes** **No**

b Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.

7a Do or will persons other than your employees or volunteers **develop** your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees. **Yes** **No**

b Do or will persons other than your employees or volunteers **manage** your activities or facilities? If "Yes," describe each activity and facility, the role of the manager, and any business or family relationship(s) between the manager and your officers, directors, or trustees. **Yes** **No**

c If there is a business or family relationship between any manager or developer and your officers, directors, or trustees, identify the individuals, explain the relationship, describe how contracts are negotiated at arm's length so that you pay no more than fair market value, and submit a copy of any contracts or other agreements.

8 Do you or will you enter into **joint ventures**, including partnerships or **limited liability companies** treated as partnerships, in which you share profits and losses with partners other than section 501(c)(3) organizations? If "Yes," describe the activities of these joint ventures in which you participate. **Yes** **No**

9a Are you applying for exemption as a childcare organization under section 501(k)? If "Yes," answer lines 9b through 9d. If "No," go to line 10. **Yes** **No**

b Do you provide child care so that parents or caretakers of children you care for can be **gainfully employed** (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

c Of the children for whom you provide child care, are 85% or more of them cared for by you to enable their parents or caretakers to be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

d Are your services available to the general public? If "No," describe the specific group of people for whom your activities are available. Also, see the instructions and explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

10 Do you or will you publish, own, or have rights in music, literature, tapes, artworks, choreography, scientific discoveries, or other **intellectual property**? If "Yes," explain. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed. **Yes** **No**

Part VIII Your Specific Activities (Continued)

- 11** Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution. Yes No
-
- 12a** Do you or will you operate in a **foreign country or countries**? If "Yes," answer lines 12b through 12d. If "No," go to line 13a. Yes No
- b** Name the foreign countries and regions within the countries in which you operate.
- c** Describe your operations in each country and region in which you operate.
- d** Describe how your operations in each country and region further your exempt purposes.
-
- 13a** Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a. Yes No
- b** Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
- c** Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract. Yes No
- d** Identify each recipient organization and any **relationship** between you and the recipient organization.
- e** Describe the records you keep with respect to the grants, loans, or other distributions you make.
- f** Describe your selection process, including whether you do any of the following:
- (i)** Do you require an application form? If "Yes," attach a copy of the form. Yes No
- (ii)** Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. Yes No
- g** Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.
-
- 14a** Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15. Yes No
- b** Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.
- c** Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries. Yes No
- d** Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors. Yes No
- e** Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information. Yes No
- f** Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately. Yes No

Part VIII Your Specific Activities (Continued)

- | | | | |
|-----------|--|---|--|
| 15 | Do you have a close connection with any organizations? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 16 | Are you applying for exemption as a cooperative hospital service organization under section 501(e)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 17 | Are you applying for exemption as a cooperative service organization of operating educational organizations under section 501(f)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 18 | Are you applying for exemption as a charitable risk pool under section 501(n)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 19 | Do you or will you operate a school ? If "Yes," complete Schedule B. Answer "Yes," whether you operate a school as your main function or as a secondary activity. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 20 | Is your main function to provide hospital or medical care ? If "Yes," complete Schedule C. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 21 | Do you or will you provide low-income housing or housing for the elderly or handicapped ? If "Yes," complete Schedule F. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 22 | Do you or will you provide scholarships, fellowships, educational loans, or other educational grants to individuals, including grants for travel, study, or other similar purposes? If "Yes," complete Schedule H. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Note: Private foundations may use Schedule H to request advance approval of individual grant procedures.

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years. If in existence 4 or more years, complete the schedule for the most recent 4 tax years. If in existence more than 1 year but less than 4 years, complete the statements for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. If in existence less than 1 year, provide projections of your likely revenues and expenses for the current year and the 2 following years, based on a reasonable and good faith estimate of your future finances for a total of 3 years of financial information. (See instructions.)

A. Statement of Revenues and Expenses

	Type of revenue or expense	Current tax year	3 prior tax years or 2 succeeding tax years			(e) Provide Total for (a) through (d)
		(a) From <u>07/01/10</u> To <u>06/30/11</u>	(b) From <u>07/01/11</u> To <u>06/30/12</u>	(c) From <u>07/01/12</u> To <u>06/30/13</u>	(d) From ----- To -----	
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)	1,158,155	1,135,730	1,053,488		3,347,373
	2 Membership fees received					
	3 Gross investment income					
	4 Net unrelated business income					
	5 Taxes levied for your benefit					
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)					
	7 Any revenue not otherwise listed above or in lines 9-12 below (attach an itemized list)					
	8 Total of lines 1 through 7	1,158,155	1,135,730	1,053,488		3,347,373
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)	3,159	3,159	3,159		9,477
	10 Total of lines 8 and 9	1,161,314	1,138,889	1,056,647		3,356,850
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)					
	12 Unusual grants					
	13 Total Revenue Add lines 10 through 12	1,161,314	1,138,889	1,056,647		3,356,850
Expenses	14 Fundraising expenses					
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)	202,700	202,700	202,700		
	16 Disbursements to or for the benefit of members (attach an itemized list)					
	17 Compensation of officers, directors, and trustees					
	18 Other salaries and wages	286,250	286,250	286,250		
	19 Interest expense					
	20 Occupancy (rent, utilities, etc.)	19,221	19,221	19,221		
	21 Depreciation and depletion					
	22 Professional fees					
	23 Any expense not otherwise classified, such as program services (attach itemized list)	653,143	630,718	548,486		
	24 Total Expenses Add lines 14 through 23	1,161,314	1,138,889	1,056,647		

Part IX Financial Data (Continued)

B. Balance Sheet (for your most recently completed tax year)

Year End: **6/30/10**

(Whole dollars)

Assets		1	175,559
1	Cash	1	175,559
2	Accounts receivable, net	2	
3	Inventories	3	
4	Bonds and notes receivable (attach an itemized list)	4	
5	Corporate stocks (attach an itemized list)	5	
6	Loans receivable (attach an itemized list)	6	
7	Other investments (attach an itemized list)	7	
8	Depreciable and depletable assets (attach an itemized list)	8	
9	Land	9	
10	Other assets (attach an itemized list)	10	
11	Total Assets (add lines 1 through 10)	11	175,559
Liabilities			
12	Accounts payable	12	
13	Contributions, gifts, grants, etc. payable	13	
14	Mortgages and notes payable (attach an itemized list)	14	
15	Other liabilities (attach an itemized list)	15	
16	Total Liabilities (add lines 12 through 15)	16	
Fund Balances or Net Assets			
17	Total fund balances or net assets	17	175,559
18	Total Liabilities and Fund Balances or Net Assets (add lines 16 and 17)	18	175,559

19 Have there been any substantial changes in your assets or liabilities since the end of the period shown above? If "Yes," explain. Yes No

Part X Public Charity Status

Part X is designed to classify you as an organization that is either a private foundation or a public charity. Public charity status is a more favorable tax status than private foundation status. If you are a private foundation, Part X is designed to further determine whether you are a private operating foundation. (See instructions.)

- 1a Are you a private foundation? If "Yes," go to line 1b. If "No," go to line 5 and proceed as instructed. Yes No
If you are unsure, see the instructions.
- b As a private foundation, section 508(e) requires special provisions in your organizing document in addition to those that apply to all organizations described in section 501(c)(3). Check the box to confirm that your organizing document meets this requirement, whether by express provision or by reliance on operation of state law. Attach a statement that describes specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document or by operation of state law. See the instructions, including Appendix B, for information about the special provisions that need to be contained in your organizing document. Go to line 2.
- 2 Are you a private operating foundation? To be a private operating foundation you must engage directly in the active conduct of charitable, religious, educational, and similar activities, as opposed to indirectly carrying out these activities by providing grants to individuals or other organizations. If "Yes," go to line 3. If "No," go to the signature section of Part XI. Yes No
- 3 Have you existed for one or more years? If "Yes," attach financial information showing that you are a private operating foundation; go to the signature section of Part XI. If "No," continue to line 4. Yes No
- 4 Have you attached either (1) an affidavit or opinion of counsel, (including a written affidavit or opinion from a certified public accountant or accounting firm with expertise regarding this tax law matter), that sets forth facts concerning your operations and support to demonstrate that you are likely to satisfy the requirements to be classified as a private operating foundation; or (2) a statement describing your proposed operations as a private operating foundation? Yes No
- 5 If you answered "No" to line 1a, indicate the type of public charity status you are requesting by checking one of the choices below. You may check only one box.
- The organization is not a private foundation because it is:
- a 509(a)(1) and 170(b)(1)(A)(i)—a church or a convention or association of churches. Complete and attach Schedule A.
 - b 509(a)(1) and 170(b)(1)(A)(ii)—a school. Complete and attach Schedule B.
 - c 509(a)(1) and 170(b)(1)(A)(iii)—a hospital, a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital. Complete and attach Schedule C.
 - d 509(a)(3)—an organization supporting either one or more organizations described in line 5a through c, f, g, or h or a publicly supported section 501(c)(4), (5), or (6) organization. Complete and attach Schedule D.

Part X Public Charity Status (Continued)

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.

6 If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

- a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

Consent-Extending Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

For Organization

 (Signature of Officer, Director, Trustee, or other authorized official) (Type or print name of signer) (Date)

 (Type or print title or authority of signer)

For IRS Use Only

 IRS Director, Exempt Organizations (Date)

- b **Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).
- (i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses. _____
- (b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.
- (ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each **disqualified person**. If the answer is "None," check this box.
- (b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

7 Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. Yes No

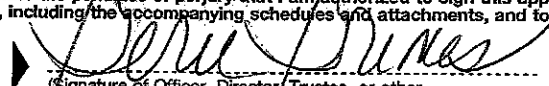
Part XI User Fee Information

You must include a user fee payment with this application. It will not be processed without your paid user fee. If your average annual gross receipts have exceeded or will exceed \$10,000 annually over a 4-year period, you must submit payment of \$750. If your gross receipts have not exceeded or will not exceed \$10,000 annually over a 4-year period, the required user fee payment is \$300. See instructions for Part XI, for a definition of **gross receipts** over a 4-year period. Your check or money order must be made payable to the United States Treasury. *User fees are subject to change. Check our website at www.irs.gov and type "User Fee" in the keyword box, or call Customer Account Services at 1-877-829-5500 for current information.*

- 1 Have your annual gross receipts averaged or are they expected to average not more than \$10,000? Yes No
 If "Yes," check the box on line 2 and enclose a user fee payment of \$300 (Subject to change—see above).
 If "No," check the box on line 3 and enclose a user fee payment of \$750 (Subject to change—see above).
- 2 Check the box if you have enclosed the reduced user fee payment of \$300 (Subject to change).
- 3 Check the box if you have enclosed the user fee payment of \$750 (Subject to change).

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please Sign Here


 (Signature of Officer, Director, Trustee, or other authorized official)

Gerie Grimes
 (Type or print name of signer)

11-19-10
 (Date)

Chair
 (Type or print title or authority of signer)

Reminder: Send the completed Form 1023 Checklist with your filled-in-application.

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures

Section I *Names of individual recipients are not required to be listed in Schedule H.*

Public charities and private foundations complete lines 1a through 7 of this section. See the instructions to Part X if you are not sure whether you are a public charity or a private foundation.

- 1a Describe the types of educational grants you provide to individuals, such as scholarships, fellowships, loans, etc.
- b Describe the purpose and amount of your scholarships, fellowships, and other educational grants and loans that you award.
- c If you award educational loans, explain the terms of the loans (interest rate, length, forgiveness, etc.).
- d Specify how your program is publicized.
- e Provide copies of any solicitation or announcement materials.
- f Provide a sample copy of the application used.

2 Do you maintain case histories showing recipients of your scholarships, fellowships, educational loans, or other educational grants, including names, addresses, purposes of awards, amount of each grant, manner of selection, and relationship (if any) to officers, trustees, or donors of funds to you? If "No," refer to the instructions. Yes No

3 Describe the specific criteria you use to determine who is eligible for your program. (For example, eligibility selection criteria could consist of graduating high school students from a particular high school who will attend college, writers of scholarly works about American history, etc.)

- 4a Describe the specific criteria you use to select recipients. (For example, specific selection criteria could consist of prior academic performance, financial need, etc.)
- b Describe how you determine the number of grants that will be made annually.
- c Describe how you determine the amount of each of your grants.
- d Describe any requirement or condition that you impose on recipients to obtain, maintain, or qualify for renewal of a grant. (For example, specific requirements or conditions could consist of attendance at a four-year college, maintaining a certain grade point average, teaching in public school after graduation from college, etc.)

5 Describe your procedures for supervising the scholarships, fellowships, educational loans, or other educational grants. Describe whether you obtain reports and grade transcripts from recipients, or you pay grants directly to a school under an arrangement whereby the school will apply the grant funds only for enrolled students who are in good standing. Also, describe your procedures for taking action if the terms of the award are violated.

6 Who is on the selection committee for the awards made under your program, including names of current committee members, criteria for committee membership, and the method of replacing committee members?

7 Are relatives of members of the selection committee, or of your officers, directors, or **substantial contributors** eligible for awards made under your program? If "Yes," what measures are taken to ensure unbiased selections? Yes No

Note. If you are a private foundation, you are not permitted to provide educational grants to **disqualified persons**. Disqualified persons include your substantial contributors and foundation managers and certain family members of disqualified persons.

Section II **Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section.**

1a If we determine that you are a private foundation, do you want this application to be considered as a request for advance approval of grant making procedures? Yes No N/A

- b For which section(s) do you wish to be considered?
 - 4945(g)(1)—Scholarship or fellowship grant to an individual for study at an educational institution
 - 4945(g)(3)—Other grants, including loans, to an individual for travel, study, or other similar purposes, to enhance a particular skill of the grantee or to produce a specific product

2 Do you represent that you will (1) arrange to receive and review grantee reports annually and upon completion of the purpose for which the grant was awarded, (2) investigate diversions of funds from their intended purposes, and (3) take all reasonable and appropriate steps to recover diverted funds, ensure other grant funds held by a grantee are used for their intended purposes, and withhold further payments to grantees until you obtain grantees' assurances that future diversions will not occur and that grantees will take extraordinary precautions to prevent future diversions from occurring? Yes No

3 Do you represent that you will maintain all records relating to individual grants, including information obtained to evaluate grantees, identify whether a grantee is a disqualified person, establish the amount and purpose of each grant, and establish that you undertook the supervision and investigation of grants described in line 2? Yes No

Schedule H. Organizations Providing Scholarships, Fellowships, Educational Loans, or Other Educational Grants to Individuals and Private Foundations Requesting Advance Approval of Individual Grant Procedures (Continued)

Section II Private foundations complete lines 1a through 4f of this section. Public charities do not complete this section. (Continued)

- 4a** Do you or will you award scholarships, fellowships, and educational loans to attend an educational institution based on the status of an individual being an *employee of a particular employer*? If "Yes," complete lines 4b through 4f. Yes No
- b** Will you comply with the seven conditions and either the percentage tests or facts and circumstances test for scholarships, fellowships, and educational loans to attend an educational institution as set forth in Revenue Procedures 76-47, 1976-2 C.B. 670, and 80-39, 1980-2 C.B. 772, which apply to inducement, selection committee, eligibility requirements, objective basis of selection, employment, course of study, and other objectives? (See lines 4c, 4d, and 4e, regarding the percentage tests.) Yes No
- c** Do you or will you provide scholarships, fellowships, or educational loans to attend an educational institution to employees of a particular employer? Yes No N/A
 If "Yes," will you award grants to 10% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? Yes No
- d** Do you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer? Yes No N/A
 If "Yes," will you award grants to 25% or fewer of the eligible applicants who were actually considered by the selection committee in selecting recipients of grants in that year as provided by Revenue Procedures 76-47 and 80-39? If "No," go to line 4e. Yes No
- e** If you provide scholarships, fellowships, or educational loans to attend an educational institution to children of employees of a particular employer, will you award grants to 10% or fewer of the number of employees' children who can be shown to be eligible for grants (whether or not they submitted an application) in that year, as provided by Revenue Procedures 76-47 and 80-39? Yes No N/A

If "Yes," describe how you will determine who can be shown to be eligible for grants without submitting an application, such as by obtaining written statements or other information about the expectations of employees' children to attend an educational institution. If "No," go to line 4f.

Note. Statistical or sampling techniques are not acceptable. See Revenue Procedure 85-51, 1985-2 C.B. 717, for additional information.

- f** If you provide scholarships, fellowships, or educational loans to attend an educational institution to *children of employees of a particular employer* without regard to either the 25% limitation described in line 4d, or the 10% limitation described in line 4e, will you award grants based on facts and circumstances that demonstrate that the grants will not be considered compensation for past, present, or future services or otherwise provide a significant benefit to the particular employer? If "Yes," describe the facts and circumstances that you believe will demonstrate that the grants are neither compensatory nor a significant benefit to the particular employer. In your explanation, describe why you cannot satisfy either the 25% test described in line 4d or the 10% test described in line 4e. Yes No



Colorado Secretary of State
 Date and Time: 07/09/2010 04:09 PM
 ID Number: 20101159748

Document must be filed electronically.
 Paper documents will not be accepted.

Document processing fee
 Fees & forms/cover sheets
 are subject to change.

\$50.00

Document number: 20101385163
 Amount Paid: \$50.00

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 copies of filed documents,
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 select Business Center.

ABOVE SPACE FOR OFFICE USE ONLY

Articles of Incorporation for a Nonprofit Corporation
 filed pursuant to § 7-122-101 and § 7-122-102 of the Colorado Revised Statutes (C.R.S.)

1. The domestic entity name for the nonprofit corporation is

Denver Early Childhood Council, Inc.

(Caution: The use of certain terms or abbreviations are restricted by law. Read instructions for more information.)

2. The principal office address of the nonprofit corporation's initial principal office is

Street address

1330 Fox Street

(Street number and name)

3rd Floor North

Denver

(City)

CO

(State)

80204

(ZIP/Postal Code)

United States

(Country)

(Province - if applicable)

Mailing address

(leave blank if same as street address)

(Street number and name or Post Office Box information)

(City)

(State)

(ZIP/Postal Code)

(Province - if applicable)

(Country)

3. The registered agent name and registered agent address of the nonprofit corporation's initial registered agent are

Name

(if an individual)

Bustos

(Last)

Emily

(First)

(Middle)

(Suffix)

OR

(if an entity)

(Caution: Do not provide both an individual and an entity name.)

Street address

1330 Fox Street

(Street number and name)

3rd Floor North

Denver

(City)

CO

(State)

80204

(ZIP Code)

Mailing address

(leave blank if same as street address)

(Street number and name or Post Office Box information)

(City) CO _____
(State) (ZIP Code)

(The following statement is adopted by marking the box.)

The person appointed as registered agent above has consented to being so appointed.

4. The true name and mailing address of the incorporator are

Name

(if an individual)

(Last) (First) (Middle) (Suffix)

OR

(if an entity)

Denver Early Childhood Council

(Caution: Do not provide both an individual and an entity name.)

Mailing address

2505 18th Street

(Street number and name or Post Office Box information)

Denver CO 80211
(City) (State) (ZIP/Postal Code)
United States
(Province - if applicable) (Country)

(If the following statement applies, adopt the statement by marking the box and include an attachment.)

The corporation has one or more additional incorporators and the name and mailing address of each additional incorporator are stated in an attachment.

5. (If the following statement applies, adopt the statement by marking the box.)

The nonprofit corporation will have voting members.

6. (The following statement is adopted by marking the box.)

Provisions regarding the distribution of assets on dissolution are included in an attachment.

7. (If the following statement applies, adopt the statement by marking the box and include an attachment.)

This document contains additional information as provided by law.

8. (Caution: Leave blank if the document does not have a delayed effective date. Stating a delayed effective date has significant legal consequences. Read instructions before entering a date.)

(If the following statement applies, adopt the statement by entering a date and, if applicable, time using the required format.)

The delayed effective date and, if applicable, time of this document is/are _____
(mm/dd/yyyy hour:minute am/pm)

Notice:

Causing this document to be delivered to the Secretary of State for filing shall constitute the affirmation or acknowledgment of each individual causing such delivery, under penalties of perjury, that the document is the individual's act and deed, or that the individual in good faith believes the document is the act and deed of the person on whose behalf the individual is causing the document to be delivered for filing, taken in conformity with the requirements of part 3 of article 90 of title 7, C.R.S., the constituent documents, and the organic statutes, and that the individual in good faith believes the facts stated in the document are true and the document complies with the requirements of that Part, the constituent documents, and the organic statutes.

This perjury notice applies to each individual who causes this document to be delivered to the Secretary of State, whether or not such individual is named in the document as one who has caused it to be delivered.

9. The true name and mailing address of the individual causing the document to be delivered for filing are

Bustos	Emily		
<small>(Last)</small>	<small>(First)</small>	<small>(Middle)</small>	<small>(Suffix)</small>
1330 Fox Street			
<small>(Street number and name or Post Office Box information)</small>			
3rd Floor North			
<small>(Street number and name or Post Office Box information)</small>			
Denver	CO	80204	
<small>(City)</small>	<small>(State)</small>	<small>(ZIP/Postal Code)</small>	
	United States		
<small>(Province - if applicable)</small>	<small>(Country)</small>		

(If the following statement applies, adopt the statement by marking the box and include an attachment.)

- This document contains the true name and mailing address of one or more additional individuals causing the document to be delivered for filing.

Disclaimer:

This form/cover sheet, and any related instructions, are not intended to provide legal, business or tax advice, and are furnished without representation or warranty. While this form/cover sheet is believed to satisfy minimum legal requirements as of its revision date, compliance with applicable law, as the same may be amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).

Click the following links to view attachments

Attachment 1

Articles of Incorporation

ARTICLES OF INCORPORATION OF

Denver Early Childhood Council

The undersigned persons do hereby associate ourselves together for the purpose of forming a nonprofit corporation, pursuant to the provisions of the Colorado Revised statutes, Title 7, articles 121-137.

Article I The name of the corporation shall be the Denver Early Childhood Council. The principal address of the corporation shall be 2505 18th Street, Denver, CO 80211.

Article II The period of duration of said corporation shall be perpetual.

Article III Said corporation is organized and shall be operated exclusively for charitable, education, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

Article IV The business and purpose of the corporation shall be to facilitate and coordinate a comprehensive system of early childhood services for the benefit of all children in the City and County of Denver.

Article V The registered agent of said corporation shall be Emily Bustos and the registered office of the corporation in Colorado, is 1330 Fox Street, 3rd Fl N, Denver, CO 80204.

Article VI The name and address of the incorporator of said corporation is as follows: Denver Early Childhood Council, 2505 18th Street, Denver, CO 80211.

Article VII No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

Article VIII Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes as shall at the time qualify as an exempt organization or organization under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as the Court shall determine, which are organized and operated exclusively for such purposes.

Article IX The number of directors constituting the initial board of directors shall be 20. The names and addresses of the persons who are to serve as initial directors shall be as follows:

See attachment

Article X The Corporation shall not have any members.

Article XI Subject to the limitations contained in these Articles of Incorporation, and to the provisions of law requiring corporate action to be exercised, authorized, or approved by the board of directors of the corporation, all the lawful powers of the corporation shall be vested in and exercised by or under the authority of the board of directors, and the business and affairs of the corporation shall be conducted and controlled by such board.

Article XII The corporation shall indemnify any director, officer, or former director or officer of the corporation or any person who may have served at its request against expenses actually and reasonably incurred by him or her in connection with the defense of any action, suit or proceeding, civil or criminal, in which he is made a party by reason of being or having been an officer or director of the corporation, except in relation to matters as to which he or she is adjudged in such action, suit, or proceeding to be liable for negligence or misconduct in the performance of his or her duty to the corporation.

Article XIII The articles may be amended in the manner provided under the Colorado Nonprofit Corporation Act in effect at the time of amendment, and as prescribed by the corporate by-laws.

Article XIV The board of directors shall adopt the initial by-laws of the corporation. The powers to alter, amend, or repeal the by-laws or to adopt new by-laws shall be vested in the board of directors.

ARTICLE XV The Articles of Incorporation set forth above correctly set forth the Corporation's articles of incorporation and were adopted by unanimous vote of the Board of Directors on May 20, 2010. The person causing this to be filed is Emily Bustos, registered agent for the Denver Early Childhood Council.

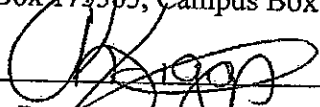
Denver Early Childhood Council

Attachment - Article IX

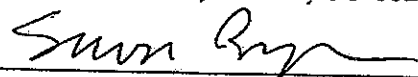
Lynn Andrews, Director of Professional Development, Clayton Early Learning
3801 Martin Luther King Blvd., Denver, CO 80205



Alicia Biggs, Director, Teacher's Education Academy, Community College of Denver
P.O. Box 173363, Campus Box 200, Denver, CO 80217



Steven Byers, Student Support Services Manager, Florence Crittenden Parent Pathways
96 South Zuni St., Denver, CO 80223



Cheryl Caldwell, Director, Early Childhood Education, Denver Public Schools, 1330 Fox Street,
3rd Fl N, Denver, CO 80204



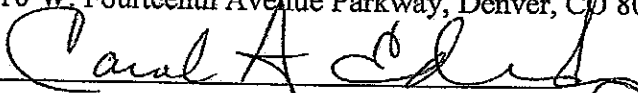
Carmen Carrillo, Deputy Manager, Denver Human Services
1200 Federal Blvd, 80204



David Cordova, CPA, Little Friends Learning Center
1164 South Acoma #409, Denver, CO 80210




Carol Edwards, Co-Manager of Children & Family Services, Denver Public Library
10 W. Fourteenth Avenue Parkway, Denver, CO 80204



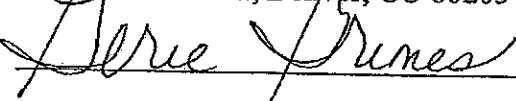
Frederick P. Franko, The Franko Group
2248 Dexter St, Denver, CO 80207



Olivia Gillespie, Chair, Denver Great Kids Head Start Policy Council
3541 Elm St., Denver CO 80207



Gerie Grimes, Executive Director, Hope Center
3400 Elizabeth St., Denver, CO 80205



Denver Early Childhood Council

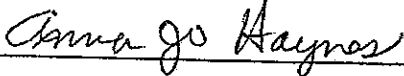
Maria Guajardo, Ph.D., Executive Director, Mayor's Office for Education & Children
201 W. Colfax St., Dept 1101, Denver, CO 80202



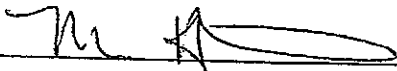
Pamela Harris, Ph.D., President and CEO, Mile High Montessori Early Learning Centers
1780 Marion St., Denver, CO 80218



Anna Jo Haynes, President Emeritus, Mile High Montessori Early Learning Centers
1780 Marion St. Denver, CO 80218



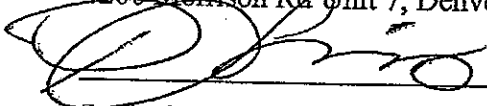
Marie Hueston, Founder and LLC Manager, Family Flex Early Education Center
1005 Acoma St., Denver, 80204



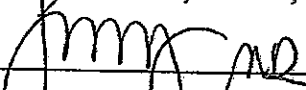
Susan Kay, Executive Director, Relationship Roots
2525 South Wadsworth Blvd, Lakewood, CO 80227



Councilman Paul Lopez, Denver City Council District 3
4200 Morrison Rd Unit 7, Denver, CO 80219



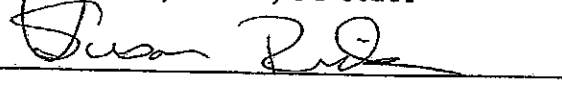
Sonja O' Leary, MD., Pediatrician, Denver Health & Hospital Authority
4585 Peoria St, Suite 220, Denver, 80238



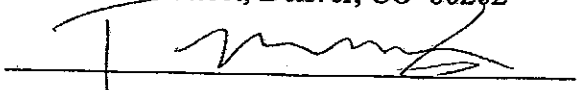
Lydia M. Prado, Ph.D., Director of Child & Family Services and Cultural Competence, Mental
Health Center of Denver, 4141 E. Dickenson Place, Denver, CO 80222



Susan Rider, Director, Little Friends Learning Center
4595 Eliot St, Denver, CO 80211



Anthony Ryan, Attorney at Law, Hogan Lovells US LLP, One Tabor Center, Suite 1500, 1200
Seventeenth Street, Denver, CO 80202



OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE

I, Bernie Buescher, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Denver Early Childhood Council, Inc.

is a **Nonprofit Corporation** formed or registered on 07/09/2010 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20101159748.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 11/22/2010 that have been posted, and by documents delivered to this office electronically through 11/29/2010 @ 13:26:33.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 11/29/2010 @ 13:26:33 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 7801905.

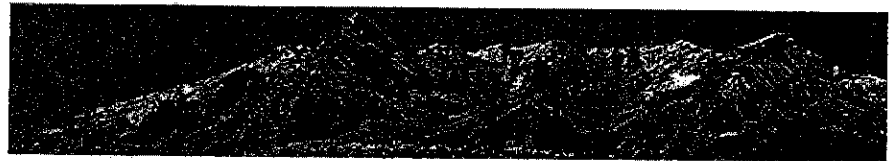
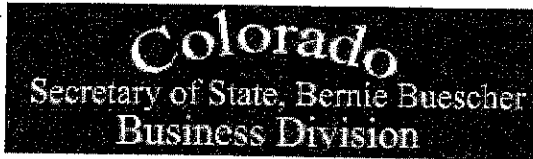


Bernie Buescher

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."



- For this Record...**
- [History & Documents](#)
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Summary

<ul style="list-style-type: none"> Business Home Business Information Business Search 	<table style="width: 100%;"> <tr> <td style="width: 20%;">ID Number:</td> <td>20101159748</td> </tr> <tr> <td>Name:</td> <td>Denver Early Childhood Council, Inc.</td> </tr> </table>	ID Number:	20101159748	Name:	Denver Early Childhood Council, Inc.								
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Name:	Denver Early Childhood Council, Inc.												
<ul style="list-style-type: none"> FAQs, Glossary and Information 	<table style="width: 100%;"> <tr> <td style="width: 20%;">Registered Agent:</td> <td>Emily Bustos</td> </tr> <tr> <td>Registered Agent Street Address:</td> <td>1330 Fox Street, 3rd Floor North, Denver, CO 80204, United States</td> </tr> <tr> <td>Registered Agent Mailing Address:</td> <td></td> </tr> </table>	Registered Agent:	Emily Bustos	Registered Agent Street Address:	1330 Fox Street, 3rd Floor North, Denver, CO 80204, United States	Registered Agent Mailing Address:							
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[Previous Page](#)

Date of this notice: 07-21-2010

Employer Identification Number:
27-3083665

Form: SS-4

Number of this notice: CP 575 A

DENVER EARLY CHILDHOOD COUNCIL
% DENVER EARLY CHILDHOOD COUNCIL
1330 FOX ST FL 3
DENVER, CO 80204

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 27-3083665. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941	10/31/2011
Form 940	01/31/2012

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes* and Publication 4248, *EFTPS (Brochure)*. If you need to make a deposit before you receive your Welcome Package, please visit an IRS taxpayer assistance center to obtain a Federal Tax Deposit Coupon, Form 8109-B. To locate the taxpayer assistance center nearest you, visit the IRS Web site at <http://www.irs.gov/localcontacts/index.html>. Note: You will not be able to obtain Form 8109-B by calling 1-800-829-TAXFORMS (1-800-829-3676).

CINCINNATI OH 45999-0038

In reply refer to: 0233351899
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BODC: SB

DENVER EARLY CHILDHOOD COUNCIL
1330 FOX ST FL 3
DENVER CO 80204-2602



051074

Employer Identification Number: 27-3083665
0233351899

Dear Taxpayer:

Thank you for your correspondence dated July 21, 2010.

Your Employer Identification Number (EIN) is 27-3083665. Please keep this number. Enter your name and EIN on all federal business tax returns and on related correspondence.

We have removed the in care of name on this account per your request.

If you need forms, schedules, or publications, you can obtain them by visiting the IRS web site at www.irs.gov or by calling toll free at 1-800-TAX-FORM (1-800-829-3676).

Please call our toll-free telephone number at 1-800-829-0115 with any questions you may have.

You also can write to us at the address shown at the top of this letter's first page.

When you write to us, please attach this letter and, in the spaces below, give us your telephone number with the hours we can reach you. You also may want to keep a copy of this letter for your records.

Telephone Number () _____ Hours _____

We apologize for any inconvenience we may have caused you, and thank you for your cooperation.

Form 1023 - All other attachments, including explanations, financial data, and printed materials or publications.

Form 1023 Attachment, Page 2, Part IV - Narrative***Overview***

Early Childhood Councils are a legislative expansion (HB06-1062) of the *Consolidated Child Care Pilots* that existed from 1997 – 2006. Currently, 30 Early Childhood Councils are active in 56 of Colorado’s 64 counties. The intent of EC Councils is to change the way early childhood stakeholders do business through collaborative planning, networking, funding, coordination and implementation. Each county is locally led by an Early Childhood Council that is a community-based collaborative working to build a comprehensive early childhood system that connects children, families, and resources to quality services in early learning, family support and education, social emotional and mental health, and health. The charge of the Councils is to positively impact services for young children and families by building an effective and responsive local early childhood system.

Formerly, there was not a coordinated system to ensure that Colorado’s youngest children had access to the quality services and supports needed to be successful in school and life. Councils now provide the mechanism for “connecting the dots” between initiatives, programs, services and policies to create a system that is seamless for children and families. Because parents don’t typically access just one type of service for their child, coordination is necessary across fields and services. As a result, Early Childhood Councils focus their attention across four domains of early childhood: early learning; family support and education; social emotional and mental health; and health. (*Addendum – Colorado Early Childhood Framework*)

Mission Statement

The mission of the Denver Early Childhood Council (DECC) is to create a system of early childhood services so that all of the children in Denver are ready for school.

Objective

The DECC *identifies and plans* for needed improvements in early childhood services in Denver; *implements* identified goals and strategies; *incubates* innovative approaches to developing a comprehensive early childhood education and care system (ECEC); and *coordinates* administrative and funding functions at all levels of government and among providers to make a comprehensive, collaborative ECEC system a reality.

Organizational History and Purpose

The Denver Early Childhood Council was created in 1992 by then Denver Public Schools (DPS) Superintendent Evie Dennis and Mayor Wellington Webb to address a systemic need, and manage the quality improvements in Denver Early Childhood Education Centers (ECEC). DECC fostered collaboration among providers, government agencies, and policy advocates, to plan, implement, coordinate and incubate ECEC improvements and innovations. In addition to its role as City/District collaborator and as a network for ECEC stakeholders, the DECC has served as the Consolidated Child Care Pilot Project (Pilot) for Denver. The Pilot was part of a state program to encourage the consolidation of ECEC funding sources, collaborative early childhood service delivery, quality improvements and family engagement. The DECC convenes and leverages communication, collaboration and coordination of early care and education resources in Denver.

Some of the Denver Early Childhood Council's accomplishments have been:

- Increased coordination and communication of community-based and school-based early care and education programs;
- Developing early childhood education standards;
- Improving the Qualistar ratings of participating child care providers;
- Increasing the number of licensed child care providers;
- Increasing the availability of quality ECEC slots for Denver's low-income children;
- Facilitating and financing the professional development and credentialing of ECEC teachers;
- Engaging families in their children's early education, and initiating a system of program accountability through assessments and data evaluation;
- Providing coaching services, professional development resources and classroom materials to over 600 classrooms through the Denver Preschool Program Quality Improvement Program;
- Providing coaching services, professional development resources and classroom materials to over 300 classrooms through the HB1238 School Readiness Quality Improvement Program; and
- Convening an early childhood Mental Health Action Alliance (MHAA) comprised of community leaders, parents, family advocates, child care providers, mental health providers and funders to develop a strategic action and resource plan for early childhood mental health in Denver.

Recent Growth

In the past three years, DECC has assumed major responsibilities for increased services to Denver's children and families due to our extensive experience in distribution of quality improvement, coaching and distribution of resources to providers.

- Child Care Resource and Referral returned to Denver – through a partnership with Qualistar Colorado, Mile High United Way 211 Child Care Options, and DECC to better support providers and families
- Denver Preschool Program, a voter-approved preschool initiative, has contracted with DECC to provide the implementation of the provider Quality Improvement component of its program
- Ensuring DECC is in alignment with Colorado's Early Childhood Framework and the P-20 Education Coordinating Council work
- Dramatic increases in the financial resources and responsibilities of the Council with an increased DECC budget from \$117,000 in 2005/06 to over \$1.8 million in FY 2009/10
- Staff for DECC has increased from two program managers to a staff of five.

Current Administrative Capacity and Accountability

The Denver Early Childhood Council has entered into an agreement with Mile High United Way to act as fiscal agent for all current Council funding, including the quality improvement funding of the Denver Preschool Program and the School Readiness Quality Improvement Program grant. Over the last ten plus years, Mile High United Way has focused attention on the importance of high quality early care and education. School Readiness has been selected by Board leadership as one of the organization's key priorities.

United Way was a founding partner of the Ready to Succeed Partnership, one of the leaders in the Early Childhood Initiative (later to become Educare Colorado then Qualistar Early Learning) and is raising over \$3.35 million through the School Readiness Initiative to assist in building a quality infrastructure of early care and education.

Mile High United Way is fiscal manager for several foundation, city, state and federal grants. They have a full-time grants accounting manager whose sole responsibility is to manage the record keeping and reporting requirements for their grants. In addition to a full-time Grants Manager and Associate Grant Manager, they also have a full-time Controller to provide grants management support when needed.

Mile High United Way has managed collaboratives consisting of multiple partners in the past. An example is the Ready to Succeed Partnership as described above. In their role of fiscal manager, they require supporting documentation of all expenditures from participating members which they reconcile back to their accounting records. When they are uncertain about expenditures, they ask clarifying questions of the program managers which they include in their documentation files. They also go out to participating members and conduct mini-audits of their records, policies and procedures when appropriate.

They also provide annual funding to more than 80 non-profit agencies. As part of their funding arrangement, their partner agencies are required to undergo an annual audit. They review the agencies' audits annually, and do additional follow up with agency executives when they perceive financial difficulties. In rare occasions, they will temporarily suspend funding until financial conditions are improved.

Recent Changes for the Council

In the 18 years since the founding of the DECC much has changed in Denver's early childhood education environment. The November 2006 passage of the Denver Preschool Program represents a watershed event in the community's understanding of the importance of early childhood education. The Council has recently evaluated its organizational needs and decided it could best meet its' needs by becoming an independent nonprofit organization.

Our Action priorities are:

- First, broaden sustainable support for the Denver Early Childhood System by demonstrating the results of quality early care and education programs that engage families and promote school readiness.
- Second, assure that Denver's early childhood system provides families and children with high quality services that promote positive child outcomes and school readiness.
- Third, increase the financial resources available to build and sustain Denver's early childhood system.

High quality early care and education is the foundation for children's future learning and is linked to many positive outcomes for children. This is important because it:

- Boosts school readiness and achievement in kindergarten and beyond
- Narrows the achievement gap between populations of children
- Reduces the need for special education and grade retention
- Increases high school graduation rates

To reach these goals, the Council's quantitative milestones focus on system-wide quality, constantly assessing best practices and incubating new programs to enhance the performance of individual providers and centers, resulting in higher quality ratings and performance profiles.

Simultaneously DECC must strengthen our organization's structure and systems to provide current, relevant and accurate information community-wide to parents, professionals and centers. To create sustainable capacity to successfully incubate, operate and promulgate new programs the structure and composition of the Council must change. Accountability and transparency in structure is key. Broader participation in the next generation of collaboration will require that the public sector significantly grow partnerships with the private sector.

Elevating the knowledge, skills, and resources available to reach their goals DECC will continue working with government, public schools, higher education organizations and early childhood education providers, while broadening representation to include: health care, mental health, family support and parent education, the business community, and libraries and literacy partners.

As the leadership of DECC looks to 2010 and beyond our aspiration is to continue providing leadership for charting the next generation of system-wide improvements assuring early childhood (age birth – five) services exist and are accessible, so that all of the children in Denver are ready for school.

Council Programs

I. School Readiness Quality Improvement Program

The Colorado general assembly found that studies indicated a strong correlation between low socio-economic status and poor academic performance by students. The general assembly further found that providing school-readiness quality improvement funding to early care and education providers and facilities that provide care to the children of low-income and economically disadvantaged families for the purpose of enhancing school readiness will enable the parents to work while helping those parents provide their young children with a strong developmental foundation with which to start school and meet the challenges of a standards-based public education.

In response to this information, in 2002, the general assembly enacted legislation establishing the School-Readiness Child Care Subsidization Program (HB02-1297) that provided targeted investments in the form of school-readiness subsidies to licensed child care providers serving families in low-income communities.

In 2003 the program evolved into the HB03-1238 School Readiness Quality Improvement Program (SRQIP). The program is intended to "help improve the school readiness of the children, five years of age and younger, from those low-income and economically disadvantaged families while also assisting the state of Colorado in closing the learning gap and enhancing the overall academic performance and achievement of Colorado school children."

The H.B. 1238 School Readiness Program is funded through the Colorado Department of Human Services (CDHS), Division of Child Care (DCC), as the Lead State Agency administering the Federal Child Care and Development Fund (CCDF). The Council's role is to administer the SRQIP resources locally and to assist Denver providers in improving the quality of care they

provide to young children in their care. (*Addendum – School Readiness Quality Improvement Program Overview*)

II. Denver Preschool Program Quality Improvement Program

Denver Preschool Program (DPP) is the result of a ballot initiative approved by Denver residents in November 2006 to improve access to and availability of quality preschool for families of Denver's children. The initiative recognizes the importance of quality early childhood educational opportunities for all children in the City and County of Denver by setting aside a percentage of sales tax revenue for tuition credits for families and quality improvement grants for preschool providers. The program is open and voluntary for all Denver children in the last year of preschool before kindergarten and includes all licensed preschool providers that agree to participate in the DPP quality-improvement system.

Since the program's inception, DPP has provided tuition credits to parents, funding for a quality rating (Qualistar Colorado/NAFCC, NAEYC) to preschools, funding to provide coaching within identified DPP classrooms, and quality improvement resources.

The DECC administers the quality improvement funding for DPP preschool providers who participate in the DPP by providing oversight of the coaching program component. (*Addendum– Denver Preschool Program Coaching Scope of Work*)

Through a partnership with Qualistar Colorado and DPP, the DECC is able to collaboratively offer a pathway for providers to improve the quality of their programs, thus expanding capacity and driving demand for more high-quality preschool classrooms. A quality preschool program gives children the start they need to go to kindergarten by supporting the creation of a strong foundation that paves the way for success in kindergarten, throughout school and later in life. Because DPP is a tax-funded initiative, the quality improvement scope of work changes as funding is made available to support the program on an annual basis.

III. Provider Professional Development and Denver Resource and Referral

The DECC also provides a range of Professional Development opportunities for Denver's early childhood professionals. These range from one-time trainings to scholarships for college courses. It is our goal to deliver high quality training that helps early childhood professionals increase their knowledge, no matter where they are on their educational pathway. This is important because research has shown that the teacher's education level has bearing on classroom success. This has a direct impact on children's future school readiness and success.

- ECE Scholarship Program – Provides scholarships for individuals taking classes at the Associates or Baccalaureate level in early care and education (ECE). Students receive funding for 3-6 credits and a small stipend for expenses related to their education (i.e. books, parking, and childcare). Funded by the Temple Hoyne Buell Foundation.
- Resource & Referral Professional Development Trainings - Three to twelve hour trainings provided throughout the year based on Division of Child Care Licensing's Core

Content areas. As a Child Care Resource & Referral agency we are required to provide a minimum of fifteen hours a year of training, but for the last two fiscal years we have offered more than 30 hours of training a year. Funded by an annual contract from Qualistar Colorado to provide Child Care Resource and Referral Services for Denver County.

- Expanding Quality for Infants & Toddlers (EQ) -This is a 48-hour training for teachers working directly with infants and toddlers or their Directors and Assistant Directors. The hands-on curriculum was developed for adult learners by the Colorado Department of Education and is a favorite of participants. This class is required for home providers seeking an infant/toddler license and can be used in place of a college course (ECE 111) for those seeking Director's and Early Childhood Teacher Qualifications. Two of the six courses the DECC offers each year are offered in Spanish. This program is funded by the Colorado Department of Education (CDE).

IV. Early Childhood Health Systems Integration

The Denver Early Childhood Council has recently launched a new initiative that will result in a plan to effectively integrate health services and health providers into the broader early childhood systems building work happening in Denver. Over the past year, the DECC carried out an extensive planning process with experts from early education, health and mental health to apply for funding to integrate health more deeply into the work of our Early Childhood Council. In the fall of 2009 the DECC was awarded funding from The Colorado Trust to implement this plan over the next three years.

The DECC is expanding our work to integrate health into all of our systems building planning and activities. The DECC is committed to integrating health and wellness by:

- 1). Building our knowledge and experiences in early childhood health, wellness and Medical Home
- 2). Expanding our school readiness mission and purpose to include health and wellness
- 3). Growing our membership and transforming our strategic plan
- 4). Developing our capacity to provide sustained leadership, collaboration and resources
- 5). Engaging in joint planning across systems
- 6). Public Health information dissemination and messaging

Child health is a key factor in ensuring the readiness and success of children in school.

Understanding of, and involvement in providing a coordinated approach to a *Medical Home* is the Colorado Early Childhood Framework Outcome that best reflects our comprehensive systems building work. It encompasses the medical, dental and mental health needs of young children, and the deeper philosophies embedded within Medical Home – family-centered, cultural compassionate and continuous – reflect the vision of the Denver Early Childhood Council (DECC) and of the early learning professionals working with the DECC.

We know that all children benefit from a *Medical Home* and that studies have shown that children learn better when they are physically and emotionally healthy. There is only limited understanding of what a Medical Home is and why it is important to the wellness and school

readiness of children in the early learning and health and communities. The health system is complex and difficult to navigate.

The above mentioned programs contribute to the overall success of the early childhood system in Denver by assisting children, early care and education providers and families in obtaining high quality services and improving access across multiple domains. As the early childhood system in Denver evolves, the DECC will continue to strive to meet the needs of young children and families in Denver by offering programmatic and systemic support.



Denver Early Childhood Council Conflict of Interest Policy

Purpose of the Statement of Policy

The Denver Early Childhood Council (DECC) is committed to integrity and fairness in the conduct of all of its activities. The interests of directors, employees, or members of a committee with governing board delegated powers (hereafter referred to as "participants") may involve them in organizations and activities which intersect with the affairs of the DECC. It is an advantage to the DECC to involve these interested stakeholders in our work, but their participation in DECC decision making, particularly as it concerns financial interests, cannot impair the fairness and integrity of DECC processes.

This statement of principle is intended to further the work of the DECC by facilitating the substantive and policy contributions of its participants through providing for disclosure of other interests and by requiring abstention from decision-making actions about specific program funding decisions. In addition, the DECC would suffer if there were any appearance of bias or self-interest in its activities. These principles are intended, as well, to preclude any such appearance. Participants affiliating with the DECC will govern themselves by that spirit.

Disclosure

Participants of the DECC are committed to communicating fully with the DECC and are expected to disclose any relationship or commitment which could affect the impartial fulfillment of their role in the affairs of the DECC. Examples include, but are not limited to: close involvement with a vendor, service provider, or grantee; serving as a board director, employee, or consultant to a current or potential grantee, service provider, or vendor; or doing business with the grantee, service provider, or vendor. In principle, conflicts of interest should be disclosed to other participants in the DECC's decision-making process whenever there is any doubt about whether disclosure is required. A disclosure form will be signed by directors annually and reviewed by the Executive Committee, highlighting any actual or potential conflicts of interest.

Abstention from DECC Decision Making

Participants who have a conflict of interest shall abstain from voting on those decisions, and that abstention should be formally noted in the DECC's minutes. With disclosure to other participants, the work of the DECC is furthered by the willingness of its participants to share information bearing upon the matter under consideration.

Form 1023 Attachment, Page 5, Part VI, Benefits to Individuals and Groups

The Denver Early Childhood Council's efforts focus on system-wide quality child care availability, constantly assessing best practices and incubating new programs to enhance the performance of individual child care providers and centers, resulting in higher quality ratings and performance profiles. The DECC has programs that provide goods, services and funds to both individuals and groups. These programs offer a pathway and resources for providers to improve the quality of their programs, thus expanding capacity and driving demand for more high-quality preschool classrooms. A quality preschool program gives children the start they need to go to kindergarten by supporting the creation of a strong foundation that paves the way for success in school and later in life.

1a. In order to promote the professional and educational development of early care and education providers in Denver, the DECC offers an early care and education (ECE) Scholarship Program and Educational Stipends to individuals pursuing early care and education coursework.

The ECE scholarship program provides scholarships for individuals taking classes at the Associates or Baccalaureate level in early care and education. Students receive funding for 3-6 credits and a small stipend for expenses related to their education (i.e. books, parking, and childcare expenses). (*Addendum – Temple Hoyne Buell Scholarship Application*)

1b. The DECC's early care and education quality improvement programs are targeted at licensed child care providers in the City and County of Denver. Early care and education providers can be licensed as either an individual (Family Home Provider) or as an organization (Child Care Center). Both individual and organizational providers are eligible for resources under our Quality Improvement programs.

The DECC has provided coaching services and professional development resources to over 600 classrooms through the Denver Preschool Program Quality Improvement Program. (*Addendum– Denver Preschool Program Scope of Work*)

The DECC has also provided coaching services, professional development resources and classroom materials to over 300 classrooms through the HB1238 School Readiness Quality Improvement Program. (*Addendum – School Readiness Quality Improvement Program Overview*)

Form 1023 Attachment, Page 6, Part VIII, 4a, Fundraising

The DECC plans to build an extensive resource development and fund raising program to support its services and programs.

Individual contributions: As the agency establishes its program operations it will build a constituency interested in supporting its activities. These friends and interest parties will form the initial base of support for DECC to operate. The agency plans to make use of e-mail, telephone, personal, mail, and its website to be able to contact and stay connected with interested parties about its programs and funding opportunities.

Grants, public and private: The agency plans to develop a philanthropic grant seeking program for the support and delivery of its program services. Private foundations and government agencies who have expressed interest in the specific issues that are being addressed will be invited to support this work. Through a variety of funding collaborations of public and private philanthropic dollars, DECC hopes to build working partnerships to fund these efforts.

Form 1023 Attachment, Page 6, Part VIII, 4d, Jurisdiction

The Denver Early Childhood Council is located in the City and County of Denver, Colorado. They will conduct all of their own fund raising activities and those activities will be centered in the Front Range metro region that includes the county metropolis areas in and around Denver, Colorado. As the Denver Early Childhood Council, the focus of the agency will be in the Front Range metro region with Denver as the center.

Form 1023 Attachment, Page 7, Part VIII 11, Contributions accepted

The agency will accept all unrestricted contributions of real and or personal property if the property is given without any qualifications as to use or period of retention and/or ownership. The agency would use a third party seller / auctioneer to convert any donated property or other assets and use the proceeds to continue, enhance and improve their program offerings. If, for example, someone wanted to make a donation of a building or other type of real property that could serve as the new home for the agency, they would consider accepting the contribution, even if it were restricted in use or time. Otherwise all donated property would be converted to cash in the most reasonable and cost effective manner possible.

Form 1023 Attachment, Page 7, Part VIII 13a-g, Grants to organizations

b. Our School Readiness Quality Improvement program is targeted at licensed child care providers in the City and County of Denver. Early care and education providers can be licensed as either an individual (Family Home Provider) or as an organization (Child Care Center). This program offers a pathway and resources for providers to improve the quality of their programs, thus expanding capacity and driving demand for more high-quality preschool classrooms. A quality preschool program gives children the start they need to go to kindergarten by supporting the creation of a strong foundation that paves the way for success in school and later in life.

Through the HB1238 School Readiness Quality Improvement Program the DECC provides professional development resources and classroom materials in the form of grants to early care and education organizations. *(Addendum – School Readiness Quality Improvement Program Request to Participate)*

c. Yes, each organization completes a memorandum of understanding (MOU) detailing the contractual obligations of the funding. *(Addendums – School Readiness Quality Improvement Memorandum of Understanding)*

d. *(Addendum – List of School Readiness Recipient Organizations)*

e. The Denver Early Childhood Council keeps all supporting documentation for each funded site/provider in our files. This includes: Letter of Commitment, Memorandum of Understanding, Request to Participate Program Application, requests for reimbursement for professional development with receipt and/or transcript documentation, order request forms and paid invoices for classroom materials requests, Quality Improvement Plans, Coaching logs, and Qualistar Rating Reports.

f. (i) Yes, *(Addendum – Request to Participate in Denver’s School Readiness Quality Improvement Program)*

(ii) Yes, *(Addendum – School Readiness Letter of Commitment)*

g. Funded School Readiness sites go through a Qualistar rating process at entry into the program and are rated annually over the three year program. In order to remain eligible for the program the site must achieve specific and measurable gains through the annual ratings process and as dictated by their Quality Improvement Plan.

- *Early Care and Education (ECE) facilities with a quality rating of Provisional to two (2) stars must increase their rating points by at least four (4) points and if their score in the learning environment subcategory is less than six (6) points, at least two (2) of these additional four (4) points must be earned in this category.*
- *ECE facilities with a quality rating of three (3) stars must maintain this quality rating level to continue to be eligible to receive School Readiness funds.*
- *ECE Facilities with a quality rating of four (4) stars must maintain this quality rating level to continue to be eligible to receive School Readiness funds. After they have maintained a rating of four (4) stars for two (2) consecutive ratings (includes all ratings received in previous programs/years), they will receive reduced funding.*

c. Students receive funding for 3-6 college credits. Based on current tuition rates at each institution of higher education, this works out to approximately 60-100 grants of \$400 to \$800 each.

d. See page 1 of *Addendum – Temple Hoyne Buell Scholarship Application*, statements 1-5.

5. The Professional Development Coordinator of the DECC provides programmatic coordination in support of this scholarship program. This includes updating and editing the application on an annual basis, convening an application work group to review and rate scholarship applications, and working directly with applicants to answer questions and assist in the application process. The Professional Development Coordinator collects and maintains documentation for all funded applicants (applications for non-funded proposals are retained for one year). This includes initial application, supporting documentation, award notification and acceptance letters. The Program Coordinator works with the billing or fiscal department at each institution of higher education to obtain tuition statements and cross checks with transcripts to ensure that the class has been completed in alignment with scholarship requirements. Once this is confirmed the DECC pays the grant funds directly to the school on behalf of the student.

The Program Coordinator also submits a mid-year narrative and fiscal report to the funder, Temple Hoyne Buell Foundation, as well as an end of year narrative and fiscal report, using the Common Grant Report format.

6. An invitation to participate as part of the Temple Hoyne Buell Scholarship Application Review Committee is extended annually to all DECC Board and Committee members through our Program Committee.

List of 2009 Selection Committee Members:

Adey Dimalanta (Staff)

Rhonda Williams

Lynn Andrews

Susan Gallo

Cheryl Caldwell

Karen Enboden

Criteria for committee membership is that participants are active in early childhood council work through their role on the board or as a committee member. Any member who has either an actual or appearance of conflict of interest is expected to excuse themselves from participation. All Board Members and Committee Members sign a Conflict of Interest disclosure statement annually.

Form 1023 Attachment, Page 2, Part V, 1a

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
Steven Byers, Ph.D.	Director	96 South Zuni Street Denver, CO 80223	\$0
Cheryl Caldwell	Director	1330 Fox Street, 3 rd Fl N Denver, CO 80204	\$0
Carmen Carrillo	Director	1200 Federal Blvd. Denver, CO 80204	\$0
Carol Edwards	Director	10 W. Fourteenth Avenue Parkway Denver, CO 80204	\$0
Frederick P. Franko	Director	2248 Dexter Street Denver, CO 80207	\$0
Olivia Gillespie	Director	3541 Elm Street Denver CO 80207	\$0
Maria Guajardo, Ph.D.	Director	201 W. Colfax St., Dept 1101 Denver, CO 80202	\$0
Pamela Harris, Ph.D.	Director	1780 Marion Street Denver, CO 80218	\$0
Anna Jo Haynes	Director	1780 Marion Street Denver, CO 80218	\$0
Marie Hueston	Director	1005 Acoma Street Denver, CO 80204	\$0
Susan Kay	Director	2525 South Wadsworth Blvd. Lakewood, CO 80227	\$0
Councilman Paul Lopez	Director	4200 Morrison Rd Unit 7 Denver, CO 80219	\$0
Sonja O' Leary, MD.	Director	4585 Peoria St. Suite 220 Denver, CO 80238	\$0
Lydia M. Prado, Ph.D.	Director	4141 E. Dickenson Place Denver, CO 80222	\$0
Anthony Ryan	Director	1200 17 th Street, Suite 1500, Denver, CO 80202	\$0

Form 1023 Attachment, Page 7, Part VIII 13d, Recipient Organizations

Current Funding Cycle (2009-2012)

SRQIP Provider Name	Relationship to DECC
Children's Haven	none
Crayon Academy	none
Creative Beginnings, LLC - Speer	none
Day One Day Care	none
Denver Child Care	none
El Mundo Feliz, Inc	none
Family Star Montessori NE	none
Family Star Montessori NW	none
Florence Crittenton Parent Pathways	none
Future Leaders Childcare	none
Kingdom Learning Academy	none
King Baptist DCC	none
Lil' People Learning Center	none
Little Friends Learning Center	Director, Susan Rider, serves on DECC Board of Directors
Little Saints Day Care	none
Los Angelitos de Ana	none
Mile High Montessori - Edna Oliver	Executive Director, Pamela Harris, serves on DECC Board of Directors
Mile High Montessori -Lowry	Executive Director, Pamela Harris, serves on DECC Board of Directors
Mile High Montessori - Northeast	Executive Director, Pamela Harris, serves on DECC Board of Directors
Mile High Montessori - Rude Park	Executive Director, Pamela Harris, serves on DECC Board of Directors
Mile High Montessori - Sun Valley	Executive Director, Pamela Harris, serves on DECC Board of Directors
Open Door Childcare	none
Threats Child Care Center	none
Tiny Town for Academy	none
Trinity Lutheran ECLC	none
Venture For Success	none
VOA Rainbow House	none
Young Enthusiastic Scholars	none
Yours and Ours Little Loves	none

Form 1023 Attachment, Page 9, Part IX Financial Data

Line 1: Gifts, grants, and contributions received

Funding by Revenue Source	(a)	(b)	(c)
	FY 2010-11	FY 2011-12	FY 2012-13
Colorado Department of Education (CDE)	\$ 168,746	\$ 168,746	\$ 170,000
Qualistar Colorado - Denver Preschool Program	\$ 453,653	\$ 450,000	\$ 450,000
Colorado Department of Human Service - School Readiness	\$ 370,496	\$ 370,496	\$ 350,000
Qualistar Colorado - Child Care Resource & Referral	\$ 18,488	\$ 18,488	\$ 18,488
Temple Hoyne Buell Foundation	\$ 65,000	\$ 65,000	\$ 65,000
The Colorado Trust	\$ 81,772	\$ 63,000	\$ -
	\$ 1,158,155	\$ 1,135,730	\$ 1,053,488

Line 9: Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes

EQ Training fees

The DECC collects a training fee from participants in the Expanding Quality (EQ) in Infant and Toddler Care Trainings to cover materials costs. The fee of \$25 per participant is waived if the provider is unable to pay.

FY 2010-11	FY 2011-12	FY 2012-13
\$ 3,159	\$ 3,159	\$ 3,159

Line 15: Contributions, gifts, grants, and similar amounts paid out

	FY 2010-11	FY 2011-12	FY 2012-13
School Readiness Quality Improvement Grants (classroom materials)	\$ 67,100	\$ 67,100	\$ 67,100
School Readiness Quality Improvement Grants (professional development training, classes and conferences)	\$ 67,100	\$ 67,100	\$ 67,100
School Readiness Quality Improvement Grants (Parent and Family Engagement Events)	\$ 10,000	\$ 10,000	\$ 10,000
Denver Preschool Program New Provider Grants	\$ 9,500	\$ 9,500	\$ 9,500
Temple Hoyne Buell ECE Scholarships	\$ 49,000	\$ 49,000	\$ 49,000
	\$ 202,700	\$ 202,700	\$ 202,700

Line 18: Other salaries and wages

	FY 2010-11	FY 2011-12	FY 2012-13
Director - salary plus benefits (1.0 FTE)	\$ 75,000	\$ 75,000	\$ 75,000
Quality Improvement Program Coordinator - salary plus benefits (1.0 FTE)	\$ 63,750	\$ 63,750	\$ 63,750
Professional Development Program Coordinator - salary plus benefits (1.0 FTE)	\$ 60,000	\$ 60,000	\$ 60,000
Health and Wellness Coordinator - salary plus benefits (.75 FTE)	\$ 50,000	\$ 50,000	\$ 50,000
Administrative Assistant - salary plus benefits (1.0 FTE)	\$ 37,500	\$ 37,500	\$ 37,500
	\$ 286,250	\$ 286,250	\$ 286,250

Line 20: Occupancy (rent, utilities, etc)

	FY 2010-11	FY 2011-12	FY 2012-13
Occupancy costs (Office Space, Insurance, Utilities)	\$ 19,221	\$ 19,221	\$ 19,221

Line 23: Any expense not otherwise classified, such as program services

Travel/Mileage	FY 2010-11	FY 2011-12	FY 2012-13
Travel, Mileage & Parking	3,000	3,000	3,500
Subtotal Travel/Mileage	3,000	3,000	3,500
Equipment			
Computer and technology	500	1,000	1,000
Subtotal Equipment	500	500	1,000
Supplies/Materials			
Office Supplies	2,810	3,000	3,000
Printing & Copying	500	500	500
Postage	444	450	450
Subtotal Supplies	3,754	3,950	3,950
Program Expenses			
Staff Professional Development	1,500	2,000	2,000
Meeting Expenses	4,947	5,000	5,000
Provider Training, Support and Services	5,495	7,500	7,500
Subtotal Other	11,942	14,500	14,500
Contracted Services			
Program Assessment and Evaluation	47,655	40,000	-
DPP Quality Improvement Coaching Services **	497,100	497,100	453,840
Council Organizational Development	763	4,375	-
Strategic Communications Planning	9,000	-	-
Health/Mental Health Systems Integration	19,800	-	-
Expanding Quality Infant and Toddler (EQ/IT) Training	15,552	15,552	15,552
Expanding Quality Infant and Toddler (EQ/IT) Coaching	4,050	4,050	4,050
Expanding Quality Infant and Toddler (EQ/IT) Orientation	489	498	498
Expanding Quality Infant and Toddler (EQ/IT) Planning	3,159	3,159	3,159
Subtotal Contracted Services	597,568	564,734	477,099
Operations (HR, audit, fiscal and grants management)	36,379	44,034	48,437
Total Expenses	653,143	630,718	548,486

** See Form 1023 Attachment, Part IV - Narrative, Page 4

Form 1023 Attachment, Page 25, Schedule H, Section I

1a. The Denver Early Childhood Council provides scholarships for individuals taking classes at the Associates or Baccalaureate level in early care and education.

b. In order to promote the professional and educational development of early care and education providers in Denver, the DECC offers an early care and education (ECE) Scholarship Program to individuals pursuing early care and education coursework. Students receive funding for 3-6 credits (awards range from \$400 to \$800) and a small stipend for expenses related to their education (i.e. books, parking, and childcare expenses). The council awards approximately 60 to 100 grants per grant year. This program is funded through an annual grant from the Temple Hoyne Buell Foundation.

d. The scholarship application is sent by mail to all licensed early care and education providers in the City and County of Denver. The application is also emailed to providers that list an email address in the databases of Denver Resource and Referral and the Division of Child Care. Spanish language applications are provided to community partners who work with monolingual Spanish-speaking providers. The application is also sent out to the Denver Early Childhood Council's network partner email list and is provided to the coaches that work with the council's quality improvement programs. The application is also posted on our website with a link to download the application in English and Spanish.

e. The scholarship application form sent is the announcement that the funds are available on an annual basis.

f. (*Addendum – Temple Hoyne Buell Scholarship Application*)

2. Yes, the DECC maintains a professional development database that tracks all council programmatic activity from 2009-2010. This includes information such as: funding recipients, contact information, employer information, purpose of award, amount of grant and eligibility criteria.

3. See Page 1, paragraph 1 of *Addendum – Temple Hoyne Buell Scholarship Application*

4.a. See *Addendum – Temple Hoyne Buell Scholarship Criteria and Review Process*

b. The number of grants awarded annually is based on the total amount of funding awarded to the DECC by the Temple Hoyne Buell Foundation. The DECC applies annually to the Temple Hoyne Buell Foundation through their grant request proposal process for scholarship funding. The 2009 award amount was \$50,000.

c. Students receive funding for 3-6 college credits. Based on current tuition rates at each institution of higher education, this works out to approximately 60-100 grants of \$400 to \$800 each.

d. See page 1 of *Addendum – Temple Hoyne Buell Scholarship Application*, statements 1-5.

5. The Professional Development Coordinator of the DECC provides programmatic coordination in support of this scholarship program. This includes updating and editing the application on an annual basis, convening an application work group to review and rate scholarship applications, and working directly with applicants to answer questions and assist in the application process. The Professional Development Coordinator collects and maintains documentation for all funded applicants (applications for non-funded proposals are retained for one year). This includes initial application, supporting documentation, award notification and acceptance letters. The Program Coordinator works with the billing or fiscal department at each institution of higher education to obtain tuition statements and cross checks with transcripts to ensure that the class has been completed in alignment with scholarship requirements. Once this is confirmed the DECC pays the grant funds directly to the school on behalf of the student.

The Program Coordinator also submits a mid-year narrative and fiscal report to the funder, Temple Hoyne Buell Foundation, as well as an end of year narrative and fiscal report, using the Common Grant Report format.

6. An invitation to participate as part of the Temple Hoyne Buell Scholarship Application Review Committee is extended annually to all DECC Board and Committee members through our Program Committee.

List of 2009 Buell Selection Committee Members:

Adey Dimalanta (Staff)

Nikki Gill

Minna Castillo Cohen (Staff)

Elizabeth Martinez Nash

Lynn Andrews

Alicia Biggs

Criteria for committee membership is that participants are active in early childhood council work through their role on the board or as a network partner member. Any member who has either actual or appearance of conflict of interest is expected to excuse themselves from participation. All Board Members and Committee Members sign a Conflict of Interest disclosure statement annually and members are replaced on an as-needed basis as there is not a set number of required selection committee members.