



**COLORADO  
SHINES**  
START EARLY  
START STRONG  
QUALITY EARLY LEARNING

# The Emerging and Expanding Grant Application Process...1,2,3

## 1. APPLY

PROGRAMS CAN EASILY ACCESS THE APPLICATION THROUGH THE [OEC HUB](#)

[Click here](#)

For requests \$50k and under

## 2. The Licensing Specialist Review

THE LICENSING SPECIALIST:

- ENSURES NO ADVERSE ACTIONS AND REVIEWS THE PROGRAM'S APPLICATION FOR A LICENSE OR A CHANGE OF CAPACITY INCREASE
- REVIEWS CONSULTATION GUIDE AND MAY VISIT PROGRAM IF APPLICABLE
- CONNECTS WITH EARLY CHILDHOOD COUNCIL

## 3. The Early Childhood Council (ECC) Review

THE ECC:

- REVIEWS THE BUDGET AND PROJECT DESCRIPTION
- CONNECTS WITH THE APPLYING PROGRAM TO DISCUSS THE PROJECT AND RESOLVE QUESTIONS
- APPROVES OR DECLINES PROJECT AND INFORMS THE LICENSING SPECIALIST AND PROGRAM

## 4. Final Review

- THE LICENSING SPECIALIST FORWARDS THE FINAL APPLICATION FOR REVIEW BY THE LICENSING SUPERVISOR.
- UPON APPROVAL A MOU IS GENERATED FROM ECCONNECT/SUGAR FOR ALL THREE PARTIES TO SIGN
- ONCE THE MOU IS SIGNED, BILLING FOR REIMBURSEMENT THROUGH ECCONNECT MAY BEGIN!

Get the detailed process [here](#)